



**THE RED FOX  
INN & TAVERN**  
ESTABLISHED 1728 MIDDLEBURG, VIRGINIA

# Application for Employment

## OUR MISSION

To preserve and enhance The Red Fox Inn & Tavern experience and reputation by providing guests with professional, courteous and knowledgeable service, superior food and beverage and quaint lodging accommodations in a well maintained 18th century country establishment.

## COMPANY PHILOSOPHY

**EVERY EXPERIENCE, EVERY TIME** As a family owned and operated business, it is our goal to create a bespoke guest experience. We pride ourselves on maintaining a well-informed staff so that they may always anticipate the needs of our guests and deliver exceptional service.

## COMPANY VALUES

### **We believe that good enough isn't.**

We never stop trying to do our jobs better, no matter how good we are. We constantly strive to go above and beyond and "raise the bar."

### **We believe our continued success depends on teamwork and a positive work environment.**

We know that great achievements are only possible by helping and respecting each other in a positive team environment.

### **We believe in providing legendary service.**

Our goal is to provide genuine hospitality and exceptional service that keeps our customers returning time and time again.

### **We believe in honesty and integrity.**

We recognize that honesty and integrity form the bond that holds organizations and relationships together. We work to build trust with others in each and every interaction to strengthen this bond.

### **We believe in fostering the talents of our staff.**

Continuous training is a worthy investment in the future of our business. Team meetings and training sessions are routinely held to keep all employees versed in the products and services that we offer.

### **We believe in doing business in a professional and orderly manner.**

We take great pride in having good systems, standardized procedures and being organized in order to deliver the best experience possible.

### **We believe in personal accountability.**

We are responsible to others and ourselves and value follow through in all our actions. We avoid blaming others when things don't turn out as planned and take steps to learn from our experiences.

## GENERAL INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street City State Zip

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Are you over 18? Yes No Are you over 21? Yes No Are you authorized to work in the U.S.? Yes No

Position Applied For: \_\_\_\_\_ Referred By: \_\_\_\_\_

Date Available To Start: \_\_\_\_\_ Status Desired: Full Time Part Time Either Desired Wage: \_\_\_\_\_

Hours Available Per Week: \_\_\_\_\_ Days Available: Mon Tues Wed Thurs Fri Sat Sun

Are You Willing To Work Nights, Weekends, & Holidays Yes No

Do You Have Reliable Transportation? Yes No

How did you hear about this position? \_\_\_\_\_

Have you ever been convicted of a criminal offense? Yes No

If yes, explain why: \_\_\_\_\_

**What does hospitality mean to you?**

**Why would you be an asset to the Red Fox Inn & Tavern Team?**

I have read and understand the Red Fox Inn & Tavern philosophies and values and share the same beliefs. I certify that the information provided on this application is correct and complete to the best of my knowledge. I understand that if offered employment, providing false information in this application is grounds for dismissal. I acknowledge that the Red Fox Inn & Tavern is an equal opportunity employer and a drug free workplace.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If filling this form out electronically, please just type your name. The form can be signed in person at the Red Fox Inn & Tavern at a later date.

## EDUCATION

**High School:** \_\_\_\_\_ City/State: \_\_\_\_\_

Year Attended: \_\_\_\_\_ Graduated? Yes No Graduation Date: \_\_\_\_\_ Degree: \_\_\_\_\_

**College:** \_\_\_\_\_ City/State: \_\_\_\_\_

Year Attended: \_\_\_\_\_ Graduated? Yes No Graduation Date: \_\_\_\_\_ Degree: \_\_\_\_\_

**Other:** \_\_\_\_\_ City/State: \_\_\_\_\_

Year Attended: \_\_\_\_\_ Graduated? Yes No Graduation Date: \_\_\_\_\_ Degree: \_\_\_\_\_

## PREVIOUS EMPLOYMENT

**Company/Employer Name:** \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Job Title: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Job Description: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Dates Employed: \_\_\_\_\_ Pay/Salary: \_\_\_\_\_

**Company/Employer Name:** \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Job Title: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Job Description: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Dates Employed: \_\_\_\_\_ Pay/Salary: \_\_\_\_\_

**Company/Employer Name:** \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Job Title: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Job Description: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Dates Employed: \_\_\_\_\_ Pay/Salary: \_\_\_\_\_

## REFERENCES

Name: \_\_\_\_\_ Company/Employer: \_\_\_\_\_

Title: \_\_\_\_\_ Relationship to You: \_\_\_\_\_ Years Known: \_\_\_\_\_ Phone: \_\_\_\_\_

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